



United Bank for Africa

Address.....  
.....  
.....

The Manager,  
UBA PLC.

Dear Sir/Ma,

**ACCOUNT UPGRADE REQUEST**

Kindly take this as an instruction to upgrade my account from..... to.....account. My details below:

Account Name:.....

Account Number:.....

BVN: .....

Attached are copies of my utility bill and valid id card.

Thank you.

Yours sincerely

Customer's Signature: .....

Date: .....

**Official Use Only**

I/we further confirm that customer's signature has been verified

Designation	Name/Staff ID/SOL	Signature /Date
CSO		
CSM		